

FORM A APPLICATION
For Approval Not Required (ANR) Division of Land

Date: _____

One copy of this form and a plan must be filed with the Town Clerk before submittal to the Cheshire Planning Board together with a fee of \$50.00 for the first division and an additional \$25.00 for each additional division, if applicable.

To the Planning Board:

The undersigned, believing that the accompanying plan of property in the Town of Cheshire, Massachusetts, does not constitute a subdivision within the meaning of the Subdivision Control Law, herewith submits said plan for a determination and endorsement that the Planning Board approval under the Subdivision Control Law is not required.

1. Name of Applicant: _____

2. Address of Applicant (if different from subject address): _____

3. Phone Number: _____ Email Address: _____

4. Address and Description of Property: _____

5. Assessor's Map(s): _____ and Lot(s) _____

6. Deed Reference: Book _____, Page _____

7. Name of Surveyor: _____

8. Surveyor's Address: _____

9. Phone Number: _____ Email Address: _____

10. Number of New Lots Created: _____

Description of the Plan (e.g. is it a lot line adjustment, are lots being created.)
Please describe):

Signature of Owner(s): _____

Instructions and Checklist for Form A – Approval Not Required (ANR) – Application (Ch. 41, 81P) The Form A application is intended for use when Subdivision Control Laws do not apply to the proposed division of land.

Each Form A application must include the following:

- One (1) completed application and one (1) copy of plans for submittal to the Town Clerk
- Two (2) completed applications and two (2) copies of plans for submittal to Planning Board.
- One (1) Mylar plan (considered to be the original plan).

Submission:

1. Please submit an application together with payment and plan to the Town Clerk first. You will receive a time -stamped copy.
2. Submit the applications and plans to the Planning Board. You will be informed at that time when your application will be heard by the Planning Board.

Process:

At the Planning Board meeting, the Board will review your application and plan. If they find that the Subdivision Control Law does not apply and that your submitted materials are adequate, the Planning Board will sign the Plans and release the Mylar plan to you for recording at the Registry of Deeds.

Plan Checklist:

All the information shown below must be on the plan.

- _____ Title Block
- _____ "Approval Not Required", Signature Block for Planning Board
- _____ Notation as follows: "The Planning Board's endorsement of the plan as not requiring approval under the Subdivision Control Law does not give lots or parcels any standing under the Protective Zoning Bylaw of the Town of Cheshire."
- _____ Zoning & Water Supply District(s) Identified & Boundaries Shown If Applicable.
- _____ References to any Special Permits/Variations, etc.
- _____ Locus Map (Scale: 1" = 1000')
- _____ Location & Names of Abutters, Lot Numbers, Area of Lots & Easements; Areas in Square Feet and Acres
- _____ Streets & Ways (Location, Status, R.O.W. & Pavement Width, Scenic Roads Noted).
- _____ A public way which the Town Clerk certified is maintained and used as a public way.
- _____ Bearings, Distances, & Curve Data of Streets, Easements, Lot Lines; Existing Bounds
- _____ Lot Frontage & Lot Width for Each Lot on an accepted street/public way.
- _____ All Land Area Affected by Division including Remaining Land(s) of Applicant
- _____ Existing Structures, Wells, Septic Systems & Setbacks
- _____ Stonewalls, Fences, Cart Paths, Drives, Trails, Streams, Brooks, Water Bodies
- _____ Trees (Over 6" in Caliper) along a "Scenic Road"
- _____ Deed References of Locus & Abutting Lots
- _____ North Point & Reference of Origin
- _____ Lot(s) Shown on Plan Meet Criteria of Section 4.2 of the Protective and Planning Zoning Bylaw.